

DATE: June 15, 2011

TO: Procurement Directors

FROM: Director, Policy Division (

Office of Procurement and Assistance Policy

Office of Procurement and Assistance Management

SUBJECT: Acquisition Guide Chapter 8.4 - Federal Supply Schedules

SUMMARY: Acquisition Guide Chapters 8.4 - Federal Supply Schedules is revised to provide guidance on how to issue a request for quotation and receive quotes when using e-Buy. STRIPES is DOE's repository for all acquisition and financial assistance actions. As such, all requests for quotation (RFQ) should be issued and quotes received through STRIPES/FedConnect and not e-Buy. In lieu of uploading the RFQ to e-Buy, contracting officers will post a file that instructs FSS holders to go to www.FedConnect.net to locate the RFQ. A sample page is in the STRIPES Library, look for "ACQ e-Buy Template". A vertical line on pages 15 and 16 in the right margin shows where the changes are in the chapter.

This flash and its attachment may be viewed at http://management.energy.gov/policy_guidance/policy_flashes.htm.

Questions concerning this policy flash should be directed to Barbara Binney at (202) 287-1340 or barbara.binney@hq.doe.gov for Department of Energy and to Steve Law at (202) 586-4321 or stephen.law@nnsa.doe.gov for National Nuclear Security Administration.

Attachment